

**Danscott Studio Corp.**  
**17, 29 - 735 Ranchlands Blvd. N.W.**  
**Calgary, Alberta**  
**Website: [www.danscottstudio.com](http://www.danscottstudio.com)**  
**Telephone: 403-686-1337**

**Mailing Address:**  
**65 Somme Manor S.W.**  
**Calgary, Alberta**  
**T2T 6J3**

**Dear Parents and Dancers:**

Thank you for allowing Danscott Studio the opportunity to provide a dance education for your child. We are excited to offer a strong, well-rounded dance program with many specialty classes. Attached is a Policy Handbook and registration form for the 2009-2010 dance year. When registering, we encourage students to submit their forms and appropriate fees by **June 13<sup>th</sup>** to ensure availability of classes.

**Registrations from new students will be accepted during our Open House: June 17-19, 5:00-8:00 pm and June 20, 10:00 am-3:00 pm. Further registrations will be taken at our second Open House: August 23, 1:00-5:00 pm and August 24-26 from 5:00-8:00 pm. Ongoing registration will continue in September as long as space is available. We invite you to come into the studio and meet our talented teaching staff. We are looking forward to welcoming all new students to the Danscott family.**

An overall dance class schedule will be posted on our website by the end of June. We attempt to follow the previous year's schedule but with a few adjustments. Individual class schedules will be emailed to registrants in August and if registrant's need a different means of notification, their information can also be sent by mail. Registrations received through the summer will have their schedules emailed as they are processed. Dancers, who register in late August or September, will be notified at the time of registration of their schedule. Danscott teachers will attempt to place all dancers in appropriate classes according to their abilities, exam levels and dedication. Some dancers may still need to be adjusted between classes in September.

**Dance classes will begin on Tuesday, Sept. 8<sup>th</sup> and continue through the rest of that week.** You register for classes by circling the discipline on your registration form. Please give this careful consideration. **Withdrawal from any class, once you have registered, must follow the withdrawal policy as listed in the Policy Document.**

We ask that you read the Policy Handbook over carefully and keep it for future reference. We have attempted to summarize the year and have included many dates that you should mark on your home calendar. **Please watch for information regarding stretch and conditioning classes that will be offered in August as well as a very exciting workshop that will be available as well.** We will post all this information and registration on our website in May/June.

***We are looking forward to another great year of dancing with you.***

DANSCOTT STUDIO CORPORATION  
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Calgary, AB  
403-686-1337 (Voice Mail)  
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Welcome to Danscott Studio,  
featuring 3 beautifully equipped dance studios.

We are very proud to say that our studio is celebrating its 28<sup>th</sup> Anniversary. Our very dedicated and talented teaching staff is excited to meet all of your dance needs.

Please read this policy document through carefully as it is important. Keep for future reference. Further newsletters will follow throughout the dance year.

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## POLICY DOCUMENT FOR 2009/2010

### TYPES OF DANCING AVAILABLE

The teachers will be placing dancers in their appropriate level(s). See below, Page 2 and Page 3 for a list of Regular, Specialty and Boogie Baby classes offered:

#### REGULAR CLASSES

- BALLET COMBO:** Pre-School (age 4 and 5 years)
- TAP (Adapt Syllabus):** Pre-School (age 4 and 5 years)  
Junior to Advanced Levels (age 6 and up)
- JAZZ (Adapt Syllabus):** Junior to Advanced Levels (age 6 and up)
- BALLET (RAD):** Pre-Primary to Grade 8  
**Vocational Levels:** Intermediate Foundation, Intermediate,  
Advanced Foundation, Advanced 1 and Advanced 2
- DEMI POINTE / POINTE:** For students in Grade 4 Ballet and up who are not taking Vocational Classes but would like to try pointe. Students will begin by taking the class on demi pointe and will be allowed to go on pointe when the teacher deems the student ready.
- HIP HOP / JAZZ:** These classes are for dance beginners and students who have had limited formal dance training. These classes are for age 10 years and up.
- RHYTHM TAP:** These are non-syllabus tap classes concentrating on rhythms and combinations incorporating every style of tap. These classes are for dancers age 10 and over with minimal dance experience or older tap beginners.
- STRETCH 'n TUMBLE:** This acrobatic class is for children age 6-9 who have had limited dance or acro experience. Students will be introduced to acrobatics by an experienced coach. Fundamental dance movements will also be taught but on a limited basis.
- JAZZ TECHNIQUE:** For students in Junior 3 Jazz level to Intermediate 2 (Adapt Syllabus) Jazz level. This class will only be offered for 8 weeks and will be completed before our Adapt exams in early December. This class will be mandatory for these Jazz students who are working towards their Adapt exam. You will register for this program in September, through the studio office.

Choreography will not be offered in the Stretch and Progressions classes, Stretch 'n Tumble, Ballet Vocational Levels, Pointe/Demi-Pointe or the Contemporary Class. Choreography in the other Specialty classes will participate in our annual recital. All other participation in competition will be determined by the teachers. We will also be continuing to offer a Partnering/Lift class. This class runs from September to December only. Participation in this class is by invitation from the teaching staff only.

### SPECIALTY CLASSES

These classes will be offered from September to June. Your teachers will ensure proper placement. Please note that each of the specialty classes will include multiple dance levels and are generally larger than regular classes.

#### A. MUSICAL THEATRE

We will be working on different Jazz styles with a focus on improving performance ability and acting through Musical Theatre. **Beginner, Junior and Pre-Int. students are required to take a jazz class in conjunction with the Musical Theatre class.** This class is offered to students starting at the age of 6 years and as high as a Pre-Int 3 Jazz level. There will not be an Int or Adv. Level of Musical Theatre offered. **\*All grouping of classes will be determined by age, ability, dance experience and dedication. These levels will be determined by the teachers during registration and scheduled accordingly.**

#### B. LYRICAL

Classes will offer and explore different styles of Lyrical. The teachers will concentrate on perfecting and strengthening technique and performance ability. An emphasis will be placed on musical interpretation and emotion. There will be three levels offered:

- 1. Level A:** Dancers must be at a Pre-Intermediate 1 and 2 (Adapt) Jazz levels.
- 2. Level B:** Dancers must be at a Pre-Int 3 to Intermediate 1 and 2 (Adapt) Jazz levels.
- 3. Level C:** Dancers must be at an Int. 3 to Advanced (Adapt) Jazz level.

#### C. STRETCH AND PROGRESSIONS (including turns, jumps and tricks)

This class is sure to inspire all dancers to drastically increase their flexibility and strength. We will also be challenging the dancers with turns and combinations of jumps. *(If you are registered in the Intermediate Foundation or Intermediate Vocational Ballet levels, this class is included with your regular weekly schedule.)* Stretch and Progressions levels as follows: a Junior 3 Jazz level with at least 1-2 years Jazz training. This program will also include an Acro section. There will also be a Pre-Int. 1 and 2 Jazz level which will also include Acro. The Pre-Int 3 Jazz level and up will have two different options; one will include an Acro section and one will not.

**\*Please note we will not be offering an Advanced level of Stretch and Progressions but will be scheduling a Contemporary class for these students instead. See below for this information.**

#### D. CONTEMPORARY

This class will focus on different styles and techniques in Jazz with an emphasis on Open, Modern and Ballroom. We will be introducing the dancers to many new forms of Jazz and creative new ideas, all to enhance their overall dance experience. This program will feature many guest teachers throughout the year. This class is only available to Intermediate 2 to Advanced (Adapt) level Jazz students. This class will be 1.25 to 1.5 hours in length and will include weekly conditioning, stretch and strength exercises.

#### F. PARTNERING / LIFT CLASS (September to December only)

We are pleased to announce that we will be continuing to offer this class. The emphasis will be on instruction and performance experience in partnering and is sure to motivate and inspire us to reach new heights. Dancers, who will be eligible to attend these classes, will be invited by the Danscott teaching staff.

## **BOOGIE BABIES**

### **Dance programs for children 18 months of age to 3-4 years.**

**Twinkle, twinkle, little stars**.....we are continuing to offer 3 programs this year. We will offer 3 different sessions of seven week programs throughout our dance year. Our first session will begin in September and all the Boogie Baby classes will be scheduled for **Saturday** mornings.

We are excited to offer a parented, music and movement class called **Parent 'n Tot (for children 18 months to 2+years)**. **For children 3-4 years, we will now offer 2 programs: Storybook Class (based on Musical Theatre and acting with some creative art projects included with their program) and also continue with the very popular, Creative Movement Dance program which is more of a general introduction to dance, music and movement.** We are thrilled to announce that Dana Ellis will be instructing all three of these programs and are sure that she will inspire and motivate everyone with her detailed organization skills and exciting classes.

A separate handout including detailed information and a registration form for all three programs, will be available at the studio in late May. We will also post this information on our website.

## **PROPER DANCE ATTIRE**

Dancers must be properly dressed for their classes. No extra clothing such as T-shirts, sweat suits, etc., is to be worn over dance clothing. All hair must be secured back (pony tail, bun, etc.). At the teacher's discretion, any dancer who does not follow the dress code will not be allowed to participate in their classes.

**TAP:** **Boys** - short sleeved T-shirt and shorts or sports pants, shoes should be black.

**Girls** - proper body-fitting dance attire

**Tap Shoes:** Pre-School: black patent tap shoes

Junior 1 /2: buckle tap shoes in the tan color (Angelo Luzio)

Junior 3: should confirm shoe style and color with their teacher.

Pre-Intermediate, Intermediate, and Advanced: black oxford tap shoes

**JAZZ:** Proper body-fitting dance attire; Boys attire as listed above.

**Jazz Shoes:** Boys (all levels): black jazz elasta booties

Junior Level Girls: tan jazz elasta booties (pull-on oxfords)

**\*Junior 3 Students:** should confirm shoe color with their teacher.

Pre-Intermediate to Advanced Girls: black jazz elasta booties (pull-on oxfords)

If you have a different type of tap or jazz shoe that you are currently using, please note that this is acceptable to start, but please purchase jazz shoes as listed above when you are buying new ones.

**BALLET COMBO:** Body fitting dance attire and pink leather ballet shoes.

**HIP HOP / JAZZ:** Any type of exercise or dancewear. Street runners, black jazz shoes or jazz sneakers are acceptable.

**BALLET:** See separate ballet attire sheet.

**STRETCH 'n TUMBLE:** Body fitting attire and bare feet

**SPECIALTY CLASSES:** Proper dance clothing and appropriate shoes.

## **REGULAR DANCE CLASSES – YEARLY SUMMARY**

### **ALL CLASSES FOR THE 2009-2010 SEASON WILL:**

- Commence September 8<sup>th</sup> (Tuesday) and continue starting throughout this week
- Dance classes finish after classes on Monday, December 21<sup>st</sup>
- Christmas Break will be from December 22<sup>nd</sup> to January 1<sup>st</sup>, 2010

Please note that our Christmas break is a little different than the public school holiday.

**We will be teaching Monday classes, Dec. 21<sup>st</sup> to make up for the Thanksgiving Monday holiday, Oct. 12<sup>th</sup> as well as Saturday classes on January 2<sup>nd</sup> to make up for the Saturday Thanksgiving weekend, Oct. 10<sup>th</sup>.** If there are any changes to this, we will notify you immediately.

- Regular classes will commence after Christmas, on Monday, Jan. 4<sup>th</sup>
- Spring break will be from Sunday, March 28<sup>th</sup> to Sunday, April 4<sup>th</sup>
- Classes will commence on Monday, April 5<sup>th</sup>
- Regular dance lessons finish for the year, on Saturday, June 5<sup>th</sup>

### **HOLIDAYS**

- Danscott will be closed on Monday, Sept. 7<sup>th</sup> (Labour Day). These classes will be taught on Sunday, October 18<sup>th</sup>. Please check with your teacher for this schedule.
- Danscott will be closed on Saturday, October 10<sup>th</sup> (Thanksgiving weekend). These Saturday classes will be taught on Saturday, January 2<sup>nd</sup>, 2010. Check with your teacher for this schedule.
- Danscott will be closed on Thanksgiving Day, Monday, October 12<sup>th</sup>. These classes will be taught on Monday, December 21<sup>st</sup> at the regular Monday times.
- There will be regular classes on Saturday, October 31<sup>st</sup> (Halloween).
- There will be regular classes on the Remembrance School Holiday, Wednesday, November 11<sup>th</sup>.
- There will be regular classes during Teachers' Convention, Thursday and Friday Feb. 11<sup>th</sup> and 12<sup>th</sup> as well as Saturday, February 13<sup>th</sup>.
- There will be regular classes on Family Day, Monday, February 15<sup>th</sup>.
- Danscott will be closed for Spring Break after regular classes finish on Saturday, March 27<sup>th</sup> and commence on Monday, April 5<sup>th</sup>.
- There will be regular classes after Spring break on Monday and Tuesday, April 5<sup>th</sup> and 6<sup>th</sup>.

**If there are any changes in the above summary, dancers and parents will be notified in their newsletters.**

## **USED DANCE SHOES AND DANCEWEAR**

We are pleased to continue with this important service for the parents and students of our studio. We are able to offer shoes and dance attire for sale at a much reduced rate. RAD Ballet Attire, ADAPT exam attire and dance shoes are all accepted for resale. Watch for information to be posted on our studio website.

## **CLASS VIEWING**

**Spectators will not be allowed to view regular lesson times, however:**

Parents will be invited to view the last 15 minutes of dance classes in October, November, February, and March. The exact dates will be listed in the September newsletter.

## **DANCE EXAMS**

### **ADAPT TAP AND JAZZ EXAMS**

These exams will be scheduled for early December. Dancer's who will be participating in these exams, will be chosen by their teachers. Once these students have been selected, it is the parents and students choice to participate. There will be some supplementary classes scheduled to help prepare for these exams. Jazz students, who are working towards an exam at the Jr. 3- Intermediate 2 Jazz level, must participate in the 8 week Jazz Technique class. You can register for the technique classes at our studio office, in September. A newsletter, with more exam information, will be distributed in the fall.

### **BALLET (RAD Children's and Higher Grade Exams)**

To date, the Ballet levels/grades at Danscott have been scheduled for once a week. We have supplemented this in the past, with second Ballet lessons, called Master classes. There will be fourteen Master classes for several of the Ballet grades and they will be scheduled automatically at the time of registration and will run from Sept. to Dec. The second ballet class will appear on your class notification letter that you receive by email during the summer. The cost of these second lessons will remain at a reduced rate; see "Fee Schedule".

**Pre-Primary, Primary and Grade 1** will be scheduled for once a week, the same as in the past. These levels are not quite as demanding for the students and therefore do not require as intense of a schedule. Those chosen for an exam will receive an information letter before the Christmas break, which will outline their Master classes.

Our Ballet exams will be held in March or April, 2010. Further Ballet information will be available through newsletters or posted on our website. Questions or concerns: please email Miss Sandra or Miss Tannis via the studio website.

## **COMPETITIONS**

At Danscott, we are very proud to give many levels of dancers, which include numerous of our regular classes, the chance to participate in competition. We believe this unique opportunity is so very beneficial to the growth of all our students and has been an important building block in the success of our studio. If your child is involved in a competitive class, their participation and attendance to all competitions is mandatory. All information regarding competitions and workshops, etc. will be posted on the bulletin board and our website as it becomes available. If you have any questions, we invite you to talk to your teacher.

Decisions regarding participation in competitions will be made in the fall and will depend upon student dedication and involvement as well as the effect of competition timing on regular classes. **All Extra Groups, Duets and Solos for any of the above competitions, will be chosen by the teachers. All chosen soloists are required to be a registered Ballet student at Danscott.** All extra numbers will be notified by a letter from the studio or contacted by a teacher, in the fall. The teachers base their decisions on attendance and involvement, dedication, performance and talent. We will do as many extra numbers as our studio space and available teachers will allow. Fees for extra choreography will be included in the notification letter.

## **SHOWCASE 2010 (YEAR END RECITAL)**

**We take pride in presenting an annual recital showcasing all our students.**

**RECITAL DATES: Friday and Saturday, June 11 and 12**

**DRESS REHEARSAL: Thursday, June 10**

**LOCATION: University of Calgary Theatre**

**All Danscott dancers will be involved in our showcase.**

**We present a show including all the regular classes at the studio as well as the majority of the extra large groups.** Due to the length of our recital, duets, trios, solos and some extra groups will not dance in the showcase. No choreography for the recital is done in the Ballet Vocational Classes, Pointe and Demi-Pointe, Stretch and Progressions, Stretch 'n Tumble or Contemporary Classes.

### **COSTUMES**

Please remember that we will make every attempt to keep the cost of costumes down, but with the rising cost of dance fabric and the amount of fabric that we need for each class, this becomes more difficult every year. We also order many costumes from the United States so our cost also depends on the value of our dollar and the cost of shipping costumes through customs. We will be forming a committee to assist with all the costume details, please email Gail or Sandra if you are interested in assisting.

**RECITAL COSTUMES:** All costumes are chosen by the teachers. Parents are responsible for buying and/or sewing them. If you do not sew, please keep in mind that you may have to hire a seamstress and consequently the price will be slightly higher. Approximate cost: \$65.00 - \$80.00.

**SPECIALITY / COMPETITIVE NUMBERS** (Excluding Solos): These numbers usually require a more expensive costume and possibly props. Approximate costume cost: \$110.00 - \$145.00.

A costume brochure with detailed information and order form will be available for all our students in Sept/Oct. Teachers will be handing this information out in class. Please watch for it.

## **2009/2010 DANCE FEE SCHEDULE**

The fee schedule for the 2009-2010 dance season can be obtained by checking with the office located in Studio "C".

Fee Schedules can also be obtain from emailing Karen Clarkson at [kclarkson3@shaw.ca](mailto:kclarkson3@shaw.ca) or Gail Scott at [gail\\_scott@shaw.ca](mailto:gail_scott@shaw.ca) .

## **PAYMENT PROCEDURES**

Danscott will be run on a post-dated cheque system. **During the third week of classes, which is the week of September 21st, you must come in to the studio office, which is located with our third studio, to leave your post-dated payments. If you registered in June, July or early August, you will receive a detailed fee statement with your dance class schedule by email. If you register in late August or September or have made changes to your dancer's schedule by adding or deleting classes, you will be emailed a new statement in Sept.** Please note that your post-dated cheques should be dated the 1st of September, October, November, December, 2009, and January, February, March, April, and May 2010, made payable to **Danscott Studio Corporation. The September cheque will cover your monthly cost to dance for September, 2009 and June 2010.** This fee schedule has been developed to help maintain the participation levels in each class.

**PLEASE NOTE:** There will be a \$15.00 service charge for any returned or N.S.F. cheques submitted.

## **WITHDRAWAL POLICY**

Danscott requires a **one month written notice if a student wishes to drop a class and reimbursement will be calculated from the 1st of the month following notice.** If a dancer wishes to terminate all classes, a minimum of **one month's written notice** is also required. Reimbursement will be calculated and any post-dated cheques not required to complete outstanding fees, would be returned. Letters of withdrawal may be given directly to Miss Gail or a studio representative at the studio office or sent to the mailing address as noted. Notices can also be sent by email directly to Miss Gail via the studio website.

**VERBAL NOTICE OF WITHDRAWAL WILL NOT BE ACCEPTED.**

**Please note: A refund will not be processed for any dancer withdrawing from class after February 28, 2010. (Written notice must be given before February 1, 2010.)**

There will be no refunds issued for missed classes under any circumstances. If, for some reason, teachers cannot be available for any classes, those classes will be notified and made up at a specified future date.

## **CONTACT / COMMUNICATION**

We will be attempting to communicate through email; therefore your email addresses on your registration forms are very important. Please keep us posted of any email address changes through the year.

**Studio Office Hours:** our office will be open during registration, June 17-19, 5:00-8:00 pm and June 20 from 10:00 am-3:00 pm. and August 23, 1:00-5:00 pm and August 24-26 from 5:00-8:00 pm. Our **September office hours, starting September 8<sup>th</sup>:** Monday-Thursday 5:00-7:30 pm, Friday 5:00-7:00 pm and Saturday 9:30 am to 12:00 noon.

**We have attempted to summarize the 2009/2010 dance year at Danscott; hopefully not overlooking anything of major importance. There may be, however, a few slight changes when dancing rolls around in September. We will keep you informed. The teachers at Danscott would like to wish each and every dancer and their family a very wonderful, restful and safe summer holiday.**

**Happy Holidays - - - See you in September!**

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### REGISTRATION FORM 2009/2010

Student Name \_\_\_\_\_ Address \_\_\_\_\_  
Parent Name \_\_\_\_\_ Postal Code \_\_\_\_\_  
Telephone No. \_\_\_\_\_ Age as of Sept 1, 2009 \_\_\_\_\_  
Business Phone No. \_\_\_\_\_ Birth Date \_\_\_\_\_  
Email Address \_\_\_\_\_  
School Grade \_\_\_\_\_ Playschool/ECS \_\_\_\_\_  
(Fall '09) (Fall '09)

*To more effectively manage the organization of the dance classes, a \$20.00 deposit is being assessed to each discipline, per child as well as a non-refundable \$20.00 registration fee. The discipline deposit will be credited to your account. After registration forms are received, the withdrawal from any class must follow the guidelines set out in the Policy Handbook. All fees must accompany this form; all amounts include GST. Cheques are to be made payable to Danscott Studio Corporation.*

*(For example: If your child is registering for jazz, ballet and musical theatre, your cheque should be \$80.00: registration fee plus 3 discipline deposits).*

Please circle **ONLY** the type(s) of dancing you are registering for:

**BALLET    TAP    JAZZ    BALLET COMBO    RHYTHM TAP**  
**STRETCH 'n TUMBLE    DEMI POINTE/POINTE    HIP HOP/JAZZ**

**Vocational Levels:**    **INTERMEDIATE FOUNDATION    INTERMEDIATE**  
(includes Syllabus / Pointe /  
Stretch and Progressions  
or Allegro)    **ADVANCED FOUNDATION    ADVANCED**  
**ADVANCED ONE    ADVANCED TWO**

**Specialty Classes:**    **MUSICAL THEATRE    CONTEMPORARY**  
**LYRICAL    STRETCH/PROG +ACRO    STRETCH/PROG**

**Please list the number of completed years of dance training and exam levels passed for each subject and the studio where you had your training. (Do not include training prior to 4 years of age.) If you are presently a Danscott student, please give the titles of your class dances from this year.**

BALLET \_\_\_\_\_

TAP \_\_\_\_\_

JAZZ \_\_\_\_\_

OTHER FORMS \_\_\_\_\_

ADAPT (Tap and Jazz) Exams Completed: \_\_\_\_\_

\_\_\_\_\_

BALLET (RAD) Exams Completed: \_\_\_\_\_

\_\_\_\_\_

**WAIVER AND RELEASE:** I and my child do hereby release, indemnify, and hold harmless Danscott Studio Corporation, its employees, agents, and instructors, and Gail Scott from any claims of any nature, including claims for negligence and/or breach of contract which I or my child may have as a result of participation. I and my child recognize and acknowledge that dancing and dance instruction involves inherent dangers, including injury. I and my child do hereby assume all risks and hazards incidental to this activity and hereby waive any and all claims I, and my child, may have against the aforementioned organizations and individuals. Payment of this registration fee is an acknowledgment of any and all risks involved in this activity and a waiver of any and all claims.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_